Maryland Department of
Juvenile Services
Treating • Supporting • Protecting

One Center Plaza
120 West Fayette Street
Baltimore, MD 21201

Anthony G. Brown
Lt. Governor

Martin O'Malley
Governor

Donald W. DeVore
Secretary

May 12, 2009

Re: 09 - JS – 012/eMaryland Marketplace No. V00SO254567 - Request for Proposals for Pharmaceutical Services for Youth in DJS Operated Facilities

Dear Potential Offeror:

The Department of Juvenile Services, an Executive Department of the State of Maryland, hereinafter called "the Department," "DJS," or "Juvenile Services," is soliciting Proposals from private, non-profit or for-profit organizations for the purpose of obtaining pharmaceutical services for ten (10) DJS operated Facilities across the State.

The Contract awarded shall be for a period of 3 years beginning on or about October 1, 2009 and ending on September 30, 2012.

Procurement for this RFP will be awarded under COMAR 21.05.03.

A Pre-Proposal Conference has been scheduled for this procurement on May 27, 2009 at 10:00 a.m., at the Department of Juvenile Services Headquarters Office, 120 W. Fayette Street Baltimore, Maryland 21201, in lobby conference room. Registration is not mandatory for attendance of the conference. However, to ensure proper seating and materials are available to accommodate attendees, we ask that you register for this conference.

Proposals for this RFP are to be submitted to the Procurement Officer by June 30, 2009, no later than 3:30 p.m. to Denise Anderson, Department of Juvenile Services, One Center Plaza, 120 W. Fayette Street, Rm. 334, Baltimore, Maryland 21201. Late Bids will not be accepted.

You may obtain a letter of notification of this RFP from our web site at www.djs.state.md.us. Click on Bid Board, then click on the Procurement, and scroll to Bid Board and follow instructions. You may obtain this document by going to the eMaryland Marketplace website www.emarylandmarketplace.com. Click on Bidding Opportunities and the eMaryland Marketplace number V00SO254567 to download the solicitation.

Upon receipt of this RFP please acknowledge by E-Mail to anderse@djs.state.md.us.

If you have any questions prior to the Conference, please submit them to my office as soon as possible via fax or e-mail at anderse@djs.state.md.us or fax at 410.333.4191, so we can provide answers to them at the Conference. All questions after the conference should be submitted to my attention by fax at 410-333-4191 or by email at anderse@djs.state.md.us.

If you are unable to obtain a copy from our website and/or wish to register for the Pre-Proposal Conference, please call Ms. Denise Anderson at 410.230.3469 for assistance.

If you do not intend to respond to this procurement, please take a moment to fill out the Non-Bidders Response Form submit it to my office at the above fax number. This information is required by the Department of Budget and Management to ensure outreach methods were made to seek vendors for this procurement and to get feedback from vendors regarding this solicitation.

Sincerely,

Denise Anderson

Denise Anderson
Office of Procurement